

# **CHRISTIAN YOUTH CAMPS - BURLEIGH**

## **INFORMATION BOOKLET**

**CAMP BURLEIGH  
CHRISTIAN YOUTH CAMP  
22-28 Rudd Street  
Burleigh Heads Q 4220**

**Postal Address:  
PO Box 448  
Burleigh Heads Q 4220**

**Office: 07-5535 1324  
Fax: 07-5535 3444**

**Email: [cyccampburleigh@bigpond.com.au](mailto:cyccampburleigh@bigpond.com.au)  
Web: [www.cycburleigh.com.au](http://www.cycburleigh.com.au)**

Date: September 2007

# **CONTENTS**

Introduction	Page 3
Location	Page 3
Facilities	Page 4
Activities	Page 5
Catering	Page 6
Camp Duties	Page 7
Emergencies	Page 7
Bookings	Page 7
Hire Conditions	Page 8
Fees and Charges	Page 9

## Introduction

Thank you for your interest in hiring our campsite at Burleigh Heads, Queensland.

The information in this booklet is provided to enable you to make the best use of our facilities. Please ensure that your personnel are familiar with all details.

Camp Burleigh— Christian Youth Camp (CYC) is a practical mission arm of the Christian Brethren Assemblies of Australia and has been operating in Queensland since 1945. There are CYC camping sites throughout Australia.

Together with providing a camp facility for groups in general: schools, churches and organizations, CYC conducts holiday camps for primary and secondary school children, young adult and adult camps, over fifties retreats and other specialty camps.

Our staff are committed to enhancing the opportunity of a valuable camping experience within the unique location of Queensland's Gold Coast. Whether your aim is recreation, education or relaxation, we trust your stay with us will be an enjoyable and rewarding one.

In providing this facility we aim to display and encourage a positive and wholesome lifestyle based on Christian principles. On this basis we welcome you and look forward to your company at our campsite.

## Location

Camp Burleigh is located on the Burleigh headland overlooking the Gold Coast, and is bordered on two sides by national park. Flora and fauna abound in the area and the paths through the national park provide excellent views north and south of Burleigh Heads.

The patrolled surf beach at Burleigh and calm swimming at Tallebudgera Creek are only a short walk away.

The campsite is ideally located in the centre of the Gold coast providing easy access to coastal tourist attractions including:

Sea World	Movie World
Dream World	Wet & Wild
Currumbin Sanctuary	Boomerang Farm
Fleay's Fauna Reserve	Cruises
Indoor Rock Climbing	Sports Centres
Ripley's Believe It or Not	Cable Skiing
Water Sports	Mini Golf
Ten Pin Bowling	Skating

The Gold Coast is flanked by the natural beauty of the McPherson Ranges that provide many unique locations including:

Hinze Dam	Natural Arch
Springbrook National Park	Binna Burra
Lamington National Park	Numinbah Valley
Beechmont	Point Danger

## Facilities

We welcome your inspection of the campsite. Please contact the campsite office to arrange a suitable time.

Our campsite provides the following:

**Dormitory-style cabins** with mainly bunks and some beds. Campers are required to supply a pillow and all linen.

Cabins 1–6 have eight bunk beds each, with a common toilet and shower block.

Cabins 7–8 have eight bunk beds each, with an ensuite.

Cabin 9 has two single beds and an ensuite

Cabin 9A has a double bed and ensuite

Cabin 10 has ten bunk beds with a common toilet and shower block

Cabin 11–12 have eight bunk beds each, with a common toilet and shower block

Cabin 13 has nine bunk beds with a common toilet and shower block

Cabin 14–16 have nine bunk beds each, with ensuites

### Dining Room

- Seating for 120
- Stage area with piano
- 24-hour tea and coffee facilities
- Public address system

### Seminar/Activities Room

- Seating for 120
- Softdrink vending machine
- Piano
- Carpeted and suitable for indoor games

### Seminar Room/Chapel

- Seating for 30
- Piano

### Laundry

- Washing machine and a coin operated dryer

### First Aid Room

- This is kept locked for the purposes of keeping campers medication safe.

### Canteen

- A canteen with chips, chocolates and lollies can be run by site staff with prior notification.

### Equipment

- Whiteboard
- Dataprojector
- Overhead projector
- Video player/DVD and television
- Badge making machine
- Table tennis tables
- Limited sports equipment

### **General**

- Public address system to all cabins
- Public gold phone
- Campers phone for receiving incoming calls during camp— 07-5576 2779

Please confirm the availability of any facilities required prior to your arrival. *Please note that consumable supplies (markers, etc) are not available.*

## **Activities**

Activities at Camp Burleigh come in many forms. You may use site activities, organise your own, use the region's many and varied natural or tourist locations, or have our experienced staff assist with your programming. Camp Burleigh staff can conduct or supply instruction for activities as described further in this section. The activities offered do change, and new activities are introduced from time to time. Staff availability and weather conditions also play a major factor in the availability of activities.

### **Canoeing**

This activity is ideally suited to groups of 15–20 people and takes approximately 1.5 hours to complete. Topics covered include safety and equipment, tide and water conditions, basic canoeing skills and canoeing games. Participants will require wet boots or old shoes, hat, shirt (preferably long sleeve) and sunscreen. This activity will be facilitated by an accredited instructor and is offered subject to weather conditions.

### **Snorkeling**

This activity is suitable for groups of 15 to 20 people. Participants will learn basic snorkeling skills along with related topics including safety and equipment and tide and water. Leaders should allow 1.5 hours to complete the activity and ensure that participants bring a t-shirt or wet shirt and sunscreen. An accredited instructor will facilitate the session which will be subject to good weather and tidal conditions.

### **Indoor Games**

An indoor activity suitable for groups of 40 participants. Equipment is provided and teams compete at 30 minute timed rotations. This activity can be staffed or self facilitated.

### **Donut/Ski Bobbing**

Prepare to get wet and have fun riding the donut behind the Camp Burleigh boat. Suitable for groups of up to 20 participants this activity takes approximately 1.5 hours. Please note age restrictions apply for this activity.

### **Fishing**

This activity is ideally suited to groups of 15–20 people and takes approximately 1.5 hours to complete. Topics covered include safety and equipment, tide and water conditions and basic fishing skills. Participants will require hat, shirt (preferably long sleeve) and sunscreen. This activity will be facilitated by an instructor and is offered subject to availability and weather conditions.

### **Surf Safety**

Camp Burleigh can arrange for your group to learn surf safety from an expert Gold Coast City Council Life Guard. The session covers surf conditions and safety and is conducted free of charge.

## **External Activities**

Camp Burleigh regularly uses a number of contacts which makes available to campers a further range of activities. In many cases we have negotiated special group rates so that campers may participate in these activities at a discounted price.

These activities may include: surf coaching, body boarding, ten pin bowling, mini golf, skateboarding, indoor rock climbing, ice-skating and entry into various theme parks.

We are happy to provide you with a list of these activities and put you in contact with these organisations at your request.

*The availability of activities varies depending on staffing, weather conditions, supply, etc. Please do not assume a particular activity is available without prior arrangement. Enquiries are welcome regarding costs and further details.*

## **Catering**

Camp Burleigh is a fully catered campsite. No self catering is available to campers.

Meal times are generally set, but with prior consultation, can be adjusted to suit your program requirements. As a courtesy to kitchen staff, you are required to adhere to meal times—that is, all campers are to be served at one sitting. Meals cannot normally be kept for stragglers.

Meal times are as follows:

Breakfast	7.30am
Lunch	12.30pm
Dinner	6.00pm

Chilled water and tea and coffee making facilities are available at all times. Crockery and cutlery are provided.

**Please contact Absolute Catering on 07 5597 3654 for further information and catering charges.**

## Camp Duties

Camp Burleigh occupants are expected to participate in the general duties associated with being at a camp.

### Meals

We suggest you appoint a meal supervisor to:

- Oversee all meals
- Liaise with kitchen staff about serving requirements
- Organise duty groups of 6–10 people to set tables before meals, keep scrap and tea and coffee areas clean, wipe tables and sweep dining room after each meal.

### Cleaning

- Cabins, toilets and showers are to be kept tidy during camp.
- We ask that the dining hall be swept after each meal
- All papers and rubbish are to be collected from the grounds and disposed of.

**Please note: Each group is responsible for cleaning prior to vacating. An inspection of the site will be made with you prior to departure. An additional cleaning fee of \$75 will be charged if facilities are left in an unacceptable condition.**

## Emergencies

To ensure the safe-keeping of all campers, Camp Burleigh requires a complete list of names of all occupants. This is used as a check list at the emergency assembly point and also for security purposes. The list you provide should also include medical information for first aid purposes when Camp Burleigh staff conducts off site activities.

Incidents which have any bearing to Camp Burleigh, its facilities or staff need to be reported to the campsite staff.

## Bookings

### Tentative Bookings

On initial contact, if a suitable booking period is available, a tentative booking is made. **This tentative booking is held for fourteen days only.**

If you wish to confirm your booking you should return the 'Booking Application' form together with a deposit before the end of this fourteen day period. **Any tentative bookings which have not been confirmed at the end of fourteen days will be deemed to have lapsed and will be made available for new lettings.**

The Occupant Details form is to be returned with your program at least 14 days prior to the commencement of your camp. The final number of campers stated on the Occupant Details form will be the number used for accounting purposes. Numbers of participants indicated for activities at this point will be considered final and will be used to book the necessary instructors.

## **Hire Conditions**

**In the interest of a positive camping experience, and the principles and objectives of Camp Burleigh the following conditions apply to all occupants.**

1. The camp leader/organizer is requested to contact the campsite staff on arrival. A staff member will welcome your group and outline the camp's operating procedures.
2. As the campsite is situated in a residential area, the interests and privacy of the neighbours should be considered at all times. The public address systems are not to be used between the hours of 10pm and 7am. General outside noise needs to be kept to a minimum between these hours also. Car parking, as much as possible, should be confined to the campsite car park. Be aware that the noise of campers entering or leaving the campsite may cause neighbours discomfort. Drivers should adhere to the directions given for safe access to the Camp Burleigh site.
3. All flora and fauna in and around the campsite is protected and should be treated as such.
4. Site equipment may be used only when approval has been given.
5. All main outside lights (except security lights) are to be turned out by 10pm and cabin lights by 11pm.
6. Smoking, alcohol and non-prescription drugs are not permitted on the property.
7. Treat all property with care. Breakages need to be reported and paid for.
8. All property, furniture, etc must remain in its respective areas.
9. Any sickness, incidents or accidents which occur during your stay with us need to be reported to campsite staff.
10. The campsite, cabins and facilities will be left clean and tidy upon departure.
11. A 10 -15 minute Christian devotional time will be given by site staff on arrival to each group utilizing the site.

## **Fees and Charges**

Fees and charges quoted are applicable from 1 September 2007 and are subject to change. Please confirm the current charges upon booking.

### **Accommodation**

Charges for accommodation are \$16.50 for ages 5 - 12 years and \$17.60 for ages 13 years to adult per person per night including GST. Anyone under the age of 5 years is free.

### **Booking Deposit**

A deposit of \$500 is required within 14 days of your tentative booking to confirm a letting. If this deposit is not received you forfeit your booking.

### **Cancellations**

If your letting is cancelled more than 90 days prior to the start of the booked period, your booking deposit will be refunded less a \$50 cancellation fee. If your letting is cancelled within 90 days of the start of your booked period, the booking deposit will be forfeited. However, should the campsite be re-let for the same period, the deposit will be refunded less the cancellation fee.

### **Campsite Activities and Programs**

Activities and programs may involve charges. Please confirm these prices before the commencement of your camp.

### **Breakages and Losses**

Together with any additional costs, breakages and losses will be charged to your account statement.

### **Account Statement**

An account statement will be issued to you at the completion of your letting. Please settle this account before departure. If this is not suitable, please contact the campsite office prior to your letting to make alternative arrangements.

**All prices include GST and are current from 1 January '07.**

**Accommodation per person per night:**

Infants to 4 years	No Charge
5 years to 12 years	\$16.50
13 years to Adult	\$17.60
Minimum daily letting fee	\$500.00

**Day Visitor Rate** \$5.50 per person

**Activities offered by Camp Burleigh:**

Tubing	\$6.60 per person
Canoeing	\$4.40 per person
Snorkeling	\$4.40 per person
<b>*NEW*</b> Fishing	\$4.40 per person
Indoor Games	\$2.00 per person

\* Above group numbers are a min 15 pax and a max 20 pax.

**Catering**

ABSOLUTE CATERING on 07-5597 3654 (approximate charges are \$7 per person per meal)

**Cleaning**

A charge of \$75.00 will apply when an adequate clean of the campsite is not performed on departure.