

CAMPSITE BOOKING FORM AND HIRE AGREEMENT

This agreement is made between Camp Burleigh – Christian Youth Camp (hereinafter called the campsite) and..... (hereinafter called the hirer) and sets out the terms and conditions for the hire of the campsite for the period detailed below.

AGREEMENT: The payment of a deposit by the hirer constitutes an agreement to hire the facilities of the campsite.

DEPOSIT: A deposit of \$500 must be returned with this form to confirm your booking. The booking is not confirmed until a deposit is received. The booking will be held for 14 days, after this time the dates may be offered to another group if the deposit is not received.

PAYMENT: The balance of the fee is due on departure. If necessary, any additional expenses incurred (breakages, etc) will be invoiced and payment is requested within 7 days.

CANCELLATIONS: In the event of a cancellation more than 90 days before the commencement of the camp the deposit will be refunded less a cancellation fee of \$50.00. If notice of cancellation is less than 90 days, the deposit is non-refundable. In the event of a cancellation by the campsite, the campsite shall use its best endeavours to obtain for the hirer a campsite of equivalent standard; the hirer shall be entitled to a full refund of all monies paid.

LIABILITY: Camp Burleigh – Christian Youth Camp and its agents and employees do not accept responsibility for loss of property or damage or personal injury arising from the use of the facilities.

OCCUPANCY: This agreement is on the basis of sole/joint (delete one) occupancy of the campsite during the period of hire.

FIRST AID RESPONSIBILITY: The hirer is responsible for assessing the first aid needs of the group and providing the necessary first aid equipment and training.

RESPONSIBILITIES OF CAMPERS: Campers are expected to provide assistance with table setting, meal serving and cleaning up after meals.

CAMPER LIST: A complete list of campers must be provided by the hirer on or before arrival. A copy of the proposed program is also required to assist staff in their required roles.

GROUP SUPERVISION: The group leader is responsible for camper supervision at all times.

INCLUSIONS AND EXCLUSIONS: Catering and activity costs are additional to the campsite hire fee.

MINIMUM NUMBER: Bookings with fewer than 30 campers per group will require special consideration. With a minimum letting fee of \$500.00 per day.

ROOM USE: Campers will use only those cabins allocated for occupation during the period of hire.

ARRIVAL & DEPARTURE TIMES: Campers must not enter the camp prior to the allocated time and must not overstay the allocated departure time.

DEVOTION: As we are a Christian facility a requirement of this booking is that a short Christian message be presented during the introductory talk

PLEASE COMPLETE AND RETURN THIS FORM WITH YOUR DEPOSIT OF \$500 WITHIN 14 DAYS OF RECEIPT.

ACCEPTANCE BY HIRER: We confirm our booking as detailed below and agree to exercise care in the use of the campsite and its equipment and abide by the regulations of the campsite as indicated to us. The hirer will be responsible for the campsite equipment and facilities and will be liable for damage or loss through misbehaviour or poor supervision.

Name of hiring group.....Contact Person.....

Address.....P/Code.....

Phone (...).Business (...).(A/H) Fax.....

Email.....

Camp commences (date)..... Timeam/pm Camp concludes (date)Timeam/pm

Anticipated number attendingbeing.....adults andchildren

Year level or age range.....

We have read and accept the conditions of hire detailed above and enclose a deposit of \$500.

Signed.....for (organisation) Date

Signed.....for CYC Burleigh Date

PLEASE KEEP A COPY FOR YOUR RECORDS