

DAY PROGRAM BOOKING FORM & HIRE AGREEMENT

This agreement is made between the CHRISTIAN YOUTH COUNCIL (hereinafter called the Centre) and _____ (hereinafter called the hirer) and sets out the terms and conditions for the hire of the campsite for the period detailed below.

AGREEMENT: The payment of a deposit by the hirer constitutes an agreement to participate in a Day Program facilitated by the Centre.

DEPOSIT: A deposit of \$750 must be returned with this form to confirm your booking. The booking is not confirmed until a deposit is received. The booking will be held for 14 days, after this time the dates may be offered to another group if the deposit is not received.

PAYMENT: An account statement will be issued to you at the completion of your stay. Please settle this within seven (7) days.

CANCELLATIONS: In the event of a cancellation more than 90 days before the commencement of the camp the deposit will be refunded less a cancellation fee of \$50.00. If notice of cancellation is less than 90 days, the deposit is non-refundable. If the cancellation is within 60 days of the beginning of your camp, the hirer is liable for the total camp fee according to the anticipated numbers indicated on this form. In the event of a cancellation by the Centre, the Centre shall use its best endeavours to obtain for the hirer a program of equivalent standard; the hirer shall be entitled to a full refund of all monies paid.

LIABILITY: Christian Youth Council, and its agents and employees do not accept responsibility for loss of property or damage or personal injury arising from participation in the Day Program.

FIRST AID RESPONSIBILITY: The hirer is responsible for assessing the first aid needs of the group and providing the necessary first aid equipment and training.

RESPONSIBILITIES OF PARTICIPANTS: Participants are expected to behave in a manner that is both respectful to local residents and the Centre's equipment and facilities.

PARTICIPANT LIST: A complete list of participants must be provided by the hirer on or before arrival.

GROUP SUPERVISION: The group leader is responsible for participant supervision at all times.

MINIMUM NUMBER: Your minimum number will be calculated based on your anticipated number attending. Please see your *Quote* for your minimum number.

ARRIVAL & DEPARTURE TIMES: Participants must not enter the Centre prior to the allocated time and must not overstay the allocated departure time.

ETHOS: The Centre is a Christian organization and as such upholds biblical values. All guests are expected to respect the values of The Centre. Our *Statement of Faith* is available on our website.

NOT PERMITTED: Smoking, alcohol and non – prescription drugs are not permitted on the property or during Day Programs.

PLEASE COMPLETE AND RETURN THIS FORM WITH YOUR DEPOSIT OF \$750 WITHIN 14 DAYS OF RECEIPT.

ACCEPTANCE BY HIRER: We confirm our booking as detailed below and agree to exercise care in the use of The Centre and its equipment and abide by the regulations of The Centre as indicated to us. The hirer will be responsible for The Centre's equipment and facilities and will be liable for damage or loss through misbehaviour or poor supervision.

Name of hiring group _____ Contact Person _____

Address _____ P/Code _____

Phone _____ Mobile _____ Fax _____

Email _____

Program commences (date) _____ Time _____ Program concludes (date) _____ Time _____

Anticipated number attending _____ Being _____ Adults and _____ Children

N.B Your minimum number will be based on your anticipated number attending. Please be as accurate as possible.

Year level or age range _____

WE HAVE READ AND ACCEPT THE CONDITIONS OF HIRE DETAILED ABOVE AND ENCLOSE A DEPOSIT OF \$750.
CHEQUES PAYABLE TO 'CHRISTIAN YOUTH COUNCIL' - BSB: 034 238 ACCOUNT: 295828

Signed _____ For _____ (Organisation)

Date _____

